

## Journal Records

Journal is a detailed record of all the transactions done by the business.

**Journal Main Page has three sections,**

1. Journal Records
2. Debit Records
3. Credit Records

And, these sections are related to each other thru their common **Account Number**. Account number *highlighted* in *Journal Record section* are displayed in both the **Debit** and **Credit sections**.

**The Journal Records section has the following menu bars:**

1. Journal Filter Dates
  - > Input Filter Dates
2. Journal Entries
  - > Add
  - > Edit
  - > Delete
3. Journal Report
  - > Go to Journal Report Page