

Edit

It is here where you setup the following:

1. **Owner's Name**
2. **Business Address**
3. **API key** - to use the Google map service, you have to open an account with Google and get your API key.
4. **Weekend** - rest day, no work.
5. **No. of Work Shift** - 1 shift, 2 shift, 3 shift
6. **Overtime rate** - multiplier used in calculating overtime work rate. Default is 1.2
8. **Working Hours** - default is 8

To edit,

1. From the section menu, click '**Edit**';
2. At the dialog panel, fill-up the entry form.
3. To know more information how to fill-up the form, click the '?' icon located at the upper right-hand corner of the dialog panel.
4. In this illustration, let's say we will be editing the logo. At this point, we have already saved our **logo.png** file in the hard disk;
5. Click the check box located at the left side of the logo image frame;
6. Then, double-click the logo image frame, windows file explorer dialog panel opens up;
7. Select the **logo.png** file (or whatever filename you made) from the file explorer window;
8. When done, click **Ready to Save**;
9. Make sure other check boxes are **unchecked**, except the logo check box;
10. Click **Save Data** button. Unchecked checkboxes are ignored, only those that are checked are saved.

Note: When you are editing logo or letterhead, make sure you have the your logo or letterhead image files in png already saved in the hard disk or flash disk.

The screenshot illustrates the process of editing the Miscellaneous Setup in the Lianja App Center. The main window shows the 'System Settings' for 'EPFC' with a 'Miscellaneous Setup' menu item highlighted. A dialog box titled 'MISCELLANEOUS SETUP' is open, showing the 'Letterhead' section with a 'Logo' checkbox and a 'Double-click to open the file explorer window' callout. The 'Product List' table is visible below the dialog box.

Description	Unit	Size, Liter	Stock	Product Code	Product Type
2.5 GALLON ROUND JUG	PCS	20.00	147		MAIN
20-LITER ROUND JUG (PG)	PCS	20.00	148		OTHER
ROUND PLASTIC JUG 5-GAL	PCS	20.00	149		OTHER
CAP FOR 5 GAL PET WATER JUG		20.00	135		RMACC