Delete

To Delete a Supplier's Record

1. At the ***Supplier's List*** grid control, position the *highlight bar* to the record you want to delete;
2. From the ***Supplier's List*** section menu bar, click ***Delete***;
3. You will be asked to enter your *authorization code*;
4. Then, after your authorization code is accepted, you will be prompted to confirm the action;
5. At the confirmation prompt, click ***Yes*** to proceed, or ***No*** to abort.