## Add

## To Add a new Supplier's record

- 1. From the *Supplier's List* section menu bar, click *Add*;
- 2. A dialog panel will slide from the right side of the screen;
- 3. Fill-up all the fields in the form, and when done, click *Ready to Save*;
- 4. The saved record is displayed at the bottom of the *Supplier's List* grid control.

									-
		v	VRS A	pp Syste	m Up-keep	oing		SUPPLIER LIST	
		sten Backup and Restore			-	_	Constant Name	ABC COMPANY	
	Database Backup V Restore Database V Miscellaneous Setup V About Wrs V								
EPFC			6	<b>C</b>			Contact Title	MRS.	
LIFTC				Fill-u	p all		Address	123 MANURIP ST.	
				the fields			04	TACLOBAN	
-	ccounts 🔻		the fields			0.07	Includer.		
	Account No.	Account Name	Accou	in the	form	Designation	Region	8	
ount Login	100	Cash	ASSET		- CASH	1	Province	LEYTE	
ogged in as Wrs sie is all enancy is public	110	Accounts Receivables	ASSET	_	moneserroABLES	-			
	120	Notes Receivable	ASSET		NORECEIVABLES		Postal Code	6500	
	130	Insurance	ASSET		INSURANCE		Country	PHELIPPINES	
Logout Home	135	Store Raw Materials and Accessories Supplies	ASSET	INVENTORY	STORE RMAAS		libone	0123 2134 2231	
	150	Haw Materials and Accessories supplies Withdrawals	ASSET	CONTRA	WITHDRAWALS		right	012321342231	
opes 7 Menu RE WRS App System Up-keeping	- 160	Finished Goods (FG)	ASSET	COGS	FGOODS		Fac	0123 2134 2232	
	170	Goods-in-Proots (GIP)	ASSET	COGM	GOINPROC				
		Management and the second state of the second state		2 100 100 TO	LIPTI		5	ave Data	Ready to Save
	50 *  ≪ ≪   Page1 of 1   ▷ ▷   ♂								Abort and Close
		Accounts should be kept as it is! Aovid univ	ecessary edi	ting and deleting.	Click the 7 icon for help.				Hadre and Come
	W. Sandari						To save, clck 'Ready to Save' to ope	n the "Save Data" button.	7
	. <b>,</b> 9.	ipplier's List 🔻					1		1
Menu bar,	1	Add		City Reg	jon Province Rostal-Co	de Country			1
	/	<b>X</b>	Tadoban	Tedoban	Leyte 6500	Philippines	1		1
Supplier's		Edit	recipien	HOUDERN	veyee exer	Pringpines	1		-
List		Delete RE						) ( When	n done,
LIST							Save Data	whe	done,
		1					ouro ouru	click	Ready
	To Add. Edt.	, and Delete, click the section menu bar,			k 7 kon at the sects	in header.			
	The second to lat			Add 3.7 kon at the section header.				to Save	
			0		-	- 10			