

Delete

To Delete

1. At the **Third-Party Verification Test (Bacteriological and Biological)** section, position the *highlight bar* to the record you want to delete;
2. At the **Bacteriological and Biological** menu bar, click Delete;
3. System will prompt you to enter your *authorization code*;
4. If *authorization code* is accepted, you will be prompted to confirm the deletion. **Yes** to proceed, **No** to abort.
5. Note: *Edit* and *Delete* actions requires authorization code.

The screenshot shows the 'Quality Control Records' interface. The main table lists test records with columns for Test Date & Time, Third-Party Lab, Test Name, Component Description, Standard Value, Test Result Value, Reference No., and Unit of Measure. The 'Bacteriological and Biological' menu bar is visible, with the 'Delete' option highlighted. A 'PU Code' dialog box is open, prompting for an authorization code.

Reminder: in *Edit* and *Delete* actions, you will be asked to enter your [authorization code](#). Authorization code safeguards accidental or unintentional edit or deleting of data.