

Add

To Add

From '**Third-Party Verifications (Bacteriological and Biological)**' section menu > **Add**,

1. **Test Date & Time** - input the date and time, use the date picker;
2. **Name of Test Lab** - select the name of the test laboratory from choices;
3. **Third-Party Test Name** - select the test name from choices;
4. **Constituents being checked** - select the constituents being checked from choices;
5. **Permissible/Maximum Value** - type-in the permissible value;
6. **Test Result Value** - type-in the test result value;
7. **Unit of Measure** - type-in the unit;
8. **Reference No.** - input the reference number from invoice;
9. To save the data, first click '**Ready to Save**' to enable the '**Save Data**' button;
10. Click the '**Save Data**' button. Dialog panel exits and newly saved data is displayed at the bottommost row of the '**In-house QC Check**' section grid control.