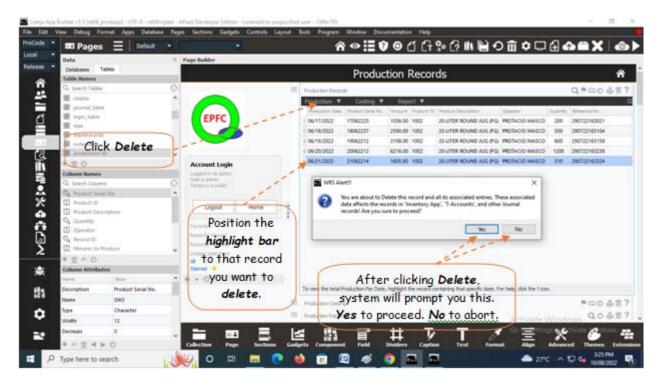# Delete

To Delete,
At the '**Production Records**' section, position the *highlight bar* to the specific row that you want to **delete**. At the section menu bar, click the menu item, '**Delete**'. You will be prompted to confirm the deletion. **Yes**, to proceed to delete. **No**, to abort.

Reminder: in **Edit** and **Delete** actions, you will be asked to enter your *authorization code.* Authorization code safeguards accidental or unintentional edit or deleting of data.