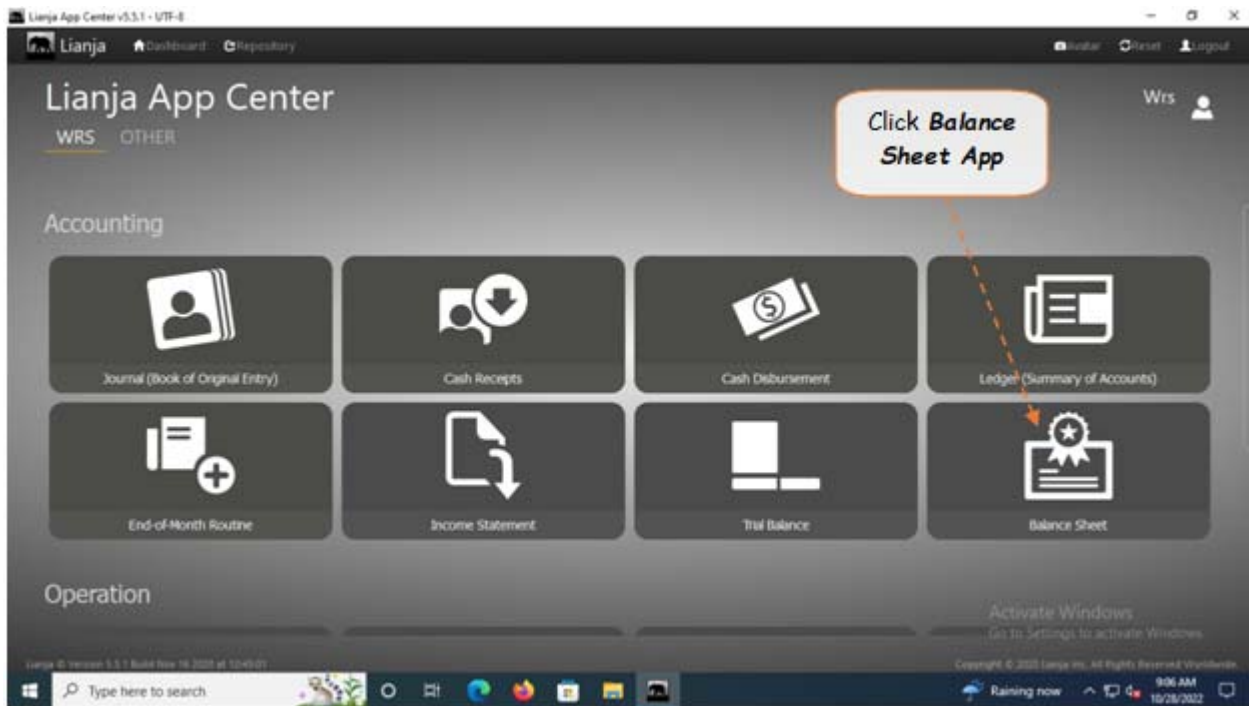


Balance Sheet Report

A balance sheet is a **financial statement** that reports a company's **assets, liabilities, and owner's equity**. The balance sheet is one of the three major financial statements that are used to **evaluate a business**.

To get here

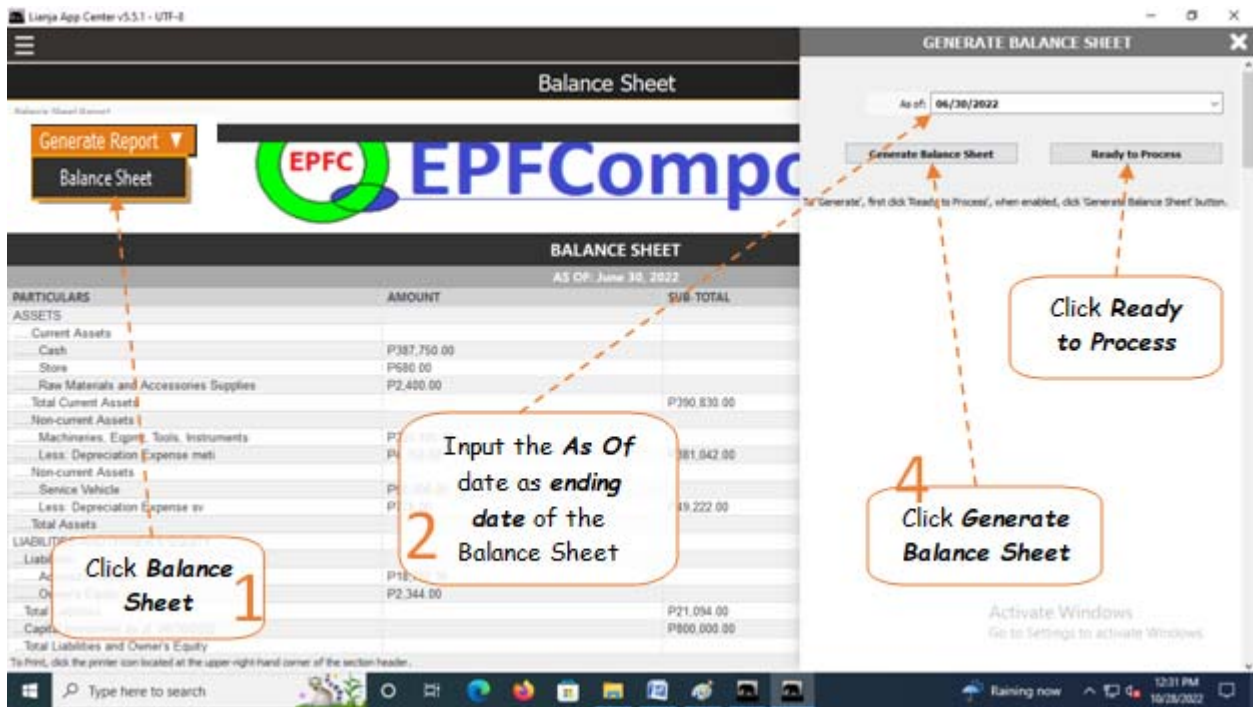
1. From the **App Center**, click **Balance Sheet App**;



2. Displays the **Balance Sheet Report** main page.

To generate the balance sheet

1. From the section menu bar, click **Balance Sheet**;
2. Input the **As Of** date as ending date of the balance sheet. Select the date from **date picker**;
3. Click **Ready to Process**;
4. Click **Generate Balance Sheet**.



From section menu bars and command icons

1. To go back to the **App Center**, click the *Home icon*.
2. To print, click the **printer icon** located at the upper right hand side of the header.
4. For **Help**, click the **? icon** located at the upper right hand side of the header.

Reminder: All values are **not from actual WRS operation**, but created only for the purpose of illustration.

